

<b>1. Course (module) name</b>	<b>2. Code</b>
Principles of Academic Writing	

<b>3. Lecturer (s)</b>	<b>4. Division(s)</b>

<b>5. Cycle of studies</b>	<b>6. Course (module) level</b>	<b>7. Course (module) type</b>
First	Course is not divided into parts	Mandatory

<b>8. Delivery form</b>	<b>9. Delivery period</b>	<b>10. Delivery language (s)</b>
Full - time	Semester 1	English

<b>11. Requirements for students</b>	
<b>Preliminary requirements:</b>	<b>Associated requirements (if any):</b>
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<b>12. Scope of course (module) in ECTS credits</b>	<b>13. Full workload of a student (hours)</b>	<b>14. Contact work hours</b>	<b>15. Independent work hours</b>
6	160	40	120

<b>16. Course (module) purpose: competences developer by the course programme</b>
To form academical and ethical behaviour, scientific and cognitive interests, the foundations of scientific and creative thinking, to acquire the competence of research work, to develop research, search and solution skills of scientific problems.

<b>17. Relation of the course targets with the expected results of studies and evaluation methods of studies and student achievement</b>			
<b>Results (targets) of the course</b>	<b>Results of the course</b>	<b>Methods of studies</b>	<b>Evaluation methods of academic achievements</b>
Students have to understand and to know the main ethical principles of academic writing, to know basic methods, and to be able organize and implement researches correctly, collect and analyze data, to select appropriate methods and tools.	Will be able to follow the ethics of the study principles, create independent research, preparing a future research strategy. Enhance knowledge of qualitative and quantitative research and be able to do it properly, choose the right methods.	Lectures, workshops, discussions, case studies, individual homework, presentation and defence, individual work of students in finding and studying literature, consultations, independent studies to prepare for delivery.	Assessment of performance during workshops, assessment of individual written paper, final exam of knowledge.

<b>18. Course content</b>										
<b>Topics</b>	<b>Contact work hours and learning method</b>							<b>Time of independent studies and tasks</b>		
	Lectures	Consultations	Seminars	Exercises	Laboratory work	Practice	All contact work	Independent work	<b>Tasks</b>	
1. Concept of social research.	2	-	3	-	-	-	5	10	Analysis of and generalisation literature on the subject	
2. Principles of social research and cognitive opportunities.	2	-	1	-	-	-	3	10	Analysis of and generalisation literature on the subject	
3. Social Research methodology and method concept.	2	-	1	-	-	-	3	10	Analysis of and generalisation literature on the subject, Individual Work	
4. Ethics in Social Research.	1	-	1	-	-	-	2	10	Analysis of and generalisation literature on the	

										subject
5. Different Quotation Styles.	3	-	3	-	-	-	-	6	20	Analysis of and generalisation literature on the subject, Individual Task
6. Difference between researches types.	2	-	2	-	-	-	-	4	10	Analysis of and generalisation literature on the subject, Individual Task with different methods
7. Work with Databases	2	-	2	-	-	-	-	4	10	Analysis of and generalisation literature on the subject, Group Work
8. Prsentation skills	2	-	1	-	-	-	-	3	10	Analysis of and generalisation literature on the subject, Presentation
9. List of Bibliography	2	-	1	-	-	-	-	3	20	Analysis of and generalisation literature on the subject
10. Different graphics, diagrams, tables	2	-	2	-	-	-	-	4	10	Analysis of and generalisation literature on the subject
12. Data analysis and data methods	2	-	1	-	-	-	-	3	10	Analysis of and generalisation literature on the subject
<b>Total</b>	<b>22</b>	<b>-</b>	<b>18</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40</b>	<b>120</b>	

### 19. Strategy and criteria of student assessment

Assessment method	Per cent	Delivery time	Evaluation criteria
Constructive learning (analysis of specific situations, case studies), conversation, discussion during the workshops (seminars); self-study literature; papers and project based works, simulations.	45%	During the semester	Adoption and application of knowledge laid down in the objectives of studies, understanding and use of research concepts, ability to apply different methods and quotations styles, to select and provide a scientific literature.
Examination Mixed questions: 11	55%	At the end of the semester	

### 20. Sources of study, literature

#### Mandatory sources of study, literature

Bryman A. Social Research Methods. Third edition. OXFORD university press, 2008. P. 2-21, 164-471, 514-563.  
 Berkman E. T.A conceptual guide to statistics using SPSS. Los Angeles (Calif.) :Sage Publications,2012, 5-50; 249- 263 p.  
 Punch K.F.Developing effective research proposals. London; Thousand Oaks (Calif.) ; New Delhi : SAGE Publications, 2006, 164 p.  
 Roberts B. Getting the most out of the research experience: what every researcher needs to know. Los Angeles 6. Creswell, J.W. (2009). Research design: Qualitative, quantitative and mixed methods approaches (3rd edition). SAGE  
 Easterby - Smith M., Thorpe R., Jackson P.R. Management research. Third edition. London: SAGE Publications Ltd., 2008. 351 p.

#### Additional sources of study, literature

Handbook of Research Methods in Public Administration. Ed. By Yang K., Miller G. J. Taylor & Francis Group,  
 Teddlie Ch. 2009. Foundations of Mixed Methods Research: Integrating Quantitative and Qualitative Approaches in the Social and Behavioral sciences. Los Angeles: SAGE Publications.  
 Hennink, M.M., Bailey, A. and Hutter, I. 2011. Qualitative research Methods. Sage Publications.